

GRAND FORKS COUNTY COMMISSION MEETING

November 1, 2011 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Malm, Schmisek and Murphy present. Commissioners Pic and Knauf absent.

Moved by Schmisek, seconded by Murphy, to approve the minutes of the October 4, 2011 meeting. Motion carried.

Moved by Murphy, seconded by Schmisek, to approve the order of agenda. Motion carried.

Moved by Schmisek, seconded by Murphy, to approve the consent agenda. Items in the consent agenda included: employee status changes for Desirae Lavinger, Gabriel Johnston, Dawnita Nilles, Karrie Kellenbenz, Tara L. Kuck, Jill Grothuschen, Dayl Anderson, John Michael Grabanski, Jami Renae Carter, Ryan Thompson, Richard Turner, Alexis B. Stechmann, Grant Wosick, and Derrick Cardinal; bills as submitted by the County Auditor, Check #156567 – 157044 in the amount of \$1,382,843.57; overtime; September Financial Report; bonds for check reissue; and County Deeds on parcel numbers 03-2204-00003-000, 03-2204-00004-000, 37-2902-00002-000, 41-3401-00002-000, 44-3303-00074-000, 46-0001-00370-000, 46-0001-00436-002, 46-0001-00366-000, 08-0301-00002-002, 44-2901-00136-000, 44-2941-00017-000 and 44-1216-00012-000. Motion carried.

Sheriff Rost addressed the board.

Moved by Murphy, seconded by Schmisek, to allow the Sheriff's Department to request bids for a 2013 Ford Police Package, Interceptor Utility Vehicle and to purchase two used program vehicles. The bids will be received until 5:00pm on December 5, 2011 and opened at the December 6, 2011 Commission Meeting. Motion carried.

Sheriff Rost requested a budget amendment for storage building rent, for equipment that will be purchased from the unanticipated, \$292,166 North Dakota Emergency Services Grant received. The Commission requested the funds needed for the storage building rent would be found within the existing Sheriff's Department budget.

Lane Magnuson, County Planner, addressed the board.

Moved by Schmisek, seconded by Murphy, to approve the Chair's signature an Application for Approval of Vacation of Alley on part of the lots 1, 3 & 5, block 30, Original Townsite, Grand Forks, ND. Motion carried.

Amber Gudajtes, Tax Equalization Director, addressed the board.

Moved by Murphy, seconded by Schmisek, to approve the abatement applications for Sharon Pringle on parcel number 44-1208-00263-000 and reduce the 2009 True and Full Value from \$125,600 to \$30,500 and the 2010 True and Full Value from \$126,600 to \$32,000. Motion carried.

Dean Dahl, Information Systems Director, addressed the board.

Moved by Schmisek, seconded by Murphy, to approve the purchase of a server and virtual replication-management software from the Information Systems budget. Motion carried.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Murphy, seconded by Schmisek, to seek formal bids for contracting the daily operation of the Grand Forks County Correctional Center kitchen. The bid opening will be December 6th at 2:00pm. The effective date of the awarded contract will be February 1, 2012. Motion carried.

Moved by Murphy, seconded by Schmisek, to allow Bret Burkholder to attend the North Dakota Peace Officer's Standards and Training (POST) Academy from May 14, 2012 to August 15, 2012. The required \$25 fee and approximately \$250 for books will be paid from the Correctional Center budget. Motion carried.

Moved by Murphy, seconded by Schmisek, to afford GF County Correctional Center Federal Transport Officers the opportunity to purchase a Glock sidearm from Grand Forks County via a lease/purchase agreement to be written into Corrections policy in the same manner GFSO deputies may under section G5C of GF County Sheriff's "Firearms - General" policy. Payment for the sidearm to be through payroll deductions over a period of 13 months. Should an employee leave employment with Grand Forks County, any remaining balance owed will be deducted from their final paycheck. Motion carried.

Mr. Burkholder informed the board that he will advertise for bids for a 2013 Production Model Year, Ford Police Package, Interceptor Sedan, in conjunction, with the Sheriff's Department bid.

Debbie Nelson, Finance and Tax Director, addressed the board.

The 2011 Property Appraisal Hearing was held. No objections were heard.

Moved by Schmisek, seconded by Murphy, to approve the minimum sale prices on the county tax deed properties and set the property sale for November 15, 2011 at 2:00 pm in the County Commission Room, County Office Building. Terms of sale are cash or check only. Motion carried.

Ed Nierode, Director of Administration, addressed the board.

Moved by Schmisek, seconded by Murphy, to increase the parking ramp fees to \$35, effective January 1, 2012. Mr. Nierode will notify Northeast Human Service Center of the increase. Motion carried.

Moved by Schmisek, seconded by Murphy, to approve the Chair's signature on the agreements with Schindler Elevator Corporation to install new elevator drives in the three elevators located in the County Office Building at a cost of \$68,643. And to seek bids for a maintenance agreement for all County elevators. Motion carried.

Moved by Murphy, seconded by Schmisek, to accept the proposal from Springsted Incorporated to provide a County Wide Compensation/Position Description Study for a cost of \$32,110, with additional amount not to exceed \$2,000 for out-of-pocket expenses. Springsted Incorporated will be asked to fast track the Social Services Director position. The Personnel Committee will be the contact for the consultant. Motion carried.

Moved by Schmisek, seconded by Murphy, to adjourn. The meeting adjourned at 5:08pm. The next meeting will be held on November 15, 2011 at 4:00pm.

Gary Malm, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor