

GRAND FORKS COUNTY COMMISSION MEETING

April 3, 2012 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Schmisek, Murphy, Knauf and Malm present. Commissioner Pic was absent.

Moved by Malm, seconded by Knauf, to approve the minutes of the March 20, 2012 meeting. Motion carried.

Moved by Murphy, seconded by Malm, to approve the order of the agenda. Motion carried.

Moved by Knauf, seconded by Murphy, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #159407-159613 in the amount of \$660,626.74; employee status changes for Tyler Larson, David Moen, Kimberly Anderson, and Scott Fugleberg; Game of Chance Permit for Niagara Community Historical Society; North Department of Transportation Resolution; and Larimore Golf Club Beer License. Motion carried.

Rich Axvig, Grand Forks County Water Resource Board, addressed the board.

Mr. Axvig invited the Grand Forks County Commissioners to join the Grand Forks County Water Resource Board for the annual operations and maintenance tour, June 14th and 15th.

Moved by Malm, seconded by Knauf, to submit a Hazard Mitigation Grant Program Funding application on behalf of the Grand Forks County Water Resource Board. The Grand Forks County Water Resource Board will be responsible for the applicant's share of the grant and all maintenance. Motion carried.

Jim Campbell, Emergency Management Director, addressed the board.

Moved by Malm, seconded by Knauf, to approve the Chairman's signature on a Resolution of Commitment for the county to expend \$3,239, the 15% local share of the Hazard Mitigation Grant Program. The \$3,239 will come out of the Emergency Management Haz-Mat account. Motion carried.

Moved by Murphy, seconded by Malm, indicating the official intent of Grand Forks County Commission to participate in the planning process to update the Grand Forks County Multi-Hazard Plan and to appoint Lane Magnuson as the County Representative on the Local Planning Team. Motion carried.

Moved by Malm, seconded by Knauf, to designate Jim Campbell as the Applicant Agent for the Hazard Mitigation Planning Grant. Motion carried.

Steve Sagaser, NDSU Extension Service, gave an update on the NDSU Extension Office and he introduced two new employees, Katie Johnke and Molly Soeby.

Katie Johnke, Extension Agent in Training, addressed the board.

Molly Soeby, Parenting Resource Coordinator, addressed the board.

Sheila Bruhn, Base Realignment Impact Committee, addressed the board.

Moved by Malm, seconded by Knauf, to approve the Chairman's signature on the Office of Economic Adjustment Grant, contingent upon review by the States Attorney. Motion carried.

Dennis Herbeck, Court Administrator, addressed the board regarding the Public Administrator position.

Moved by Malm, seconded by Murphy, to ask the Court to draft a job description for the Public Administrator position with input from the County. Motion was withdrawn.

Moved by Murphy, seconded by Knauf, to have Peter Welte draft an RFP for the Public Administrator appointment based on requirements in the NDCC 11-21. The RFP will be approved by the Courts before it is submitted for advertisement. Motion carried with Schmisek, Murphy and Knauf voting aye and Malm voting nay.

Peter Welte, States Attorney, addressed the board.

The property offer that has been received will be on the agenda for April 17, 2012 Commission Meeting for additional discussion.

Moved by Malm, seconded by Murphy, to amend the order of the agenda and move item 11b, executive session, to the final item on the agenda before adjournment. Motion carried.

Commissioner Malm said a list of capital improvements will be presented at the next Commission Meeting.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Malm, seconded by Knauf, to approve the Correctional Center Medical Officer job description. Motion carried.

Moved by Malm, seconded by Murphy, to approve the North Dakota Department of Transportation Amendment to Traffic Safety Contract #12112087. Motion carried.

Moved by Murphy, seconded by Malm, to accept the request by Inkster City to purchase parcel numbers 45-0001-00003-000 and 45-2301-00009-000 for \$25.00 each and waive the property taxes, according to NDCC 57-28-17. Motion carried.

Greg Hoover, Urban Development Director, addressed the board.

Moved by Malm, seconded by Murphy, to approve the Parking Ramp Maintenance Agreement, effective January 1, 2012 through December 31, 2014. Motion carried.

Moved by Malm, seconded by Murphy, to approve the North Dakota Game & Fish Department's proposal to acquire 822.59 acres in the Kellys Slough National Wildlife Refuge. Motion carried.

Moved by Malm, seconded by Knauf, to recess for a closed executive session, pursuant to NDCC 44-04-19.1 and 44-04-19.2 for attorney consultation on an ongoing investigation. It was 5:30pm. Motion carried.

Moved by Malm, seconded by Murphy, to end the executive session and resume the regular meeting. Motion carried. It was 5:41pm.

Moved by Malm, seconded by Knauf, to adjourn. Motion carried. The meeting adjourned at 5:41pm. The next meeting will be held on April 17, 2012.

John Schmisek, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor