

## GRAND FORKS COUNTY COMMISSION MEETING

October 15, 2013 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Murphy, Knauf, Malm and Schmisek present. Commissioner Pic was absent.

Moved by Malm, seconded by Schmisek, to approve the minutes of the meeting of October 1, 2013. Motion carried unanimously.

Moved by Schmisek, seconded by Knauf, to approve the order of agenda adding Tim Koropatnick , DKK Guardian and Conservatorship Services after the consent agenda. Motion carried unanimously.

Moved by Schmisek, seconded by Malm , to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Ck#168389-168645 in the amount of \$753,874.82 and purchasing card transactions in the amount of \$15,040.45; employee status changes for Brian Reybok and Crystal Crask; overtime; out of state travel for social services. Motion carried unanimously.

Tim Koropatnick from DKK Guardian and Conservatorship Services reported to the board that things are going well. They now have 39 clients in Grand Forks County. When they took over the guardianship they had 28 clients. They are stationed in Jamestown and work with several agencies to meet the needs of the clients.

Amber Gudajtes, Tax Equalization Director, addressed the board.

Keith Lund, GF Regional Economic Development Corporation Vice President, addressed board.

The public hearing for two Applications for Property Tax Incentives for New or Expanding Business for Reiles Transfer and Delivery, Inc. was opened. No one from the public commented. The public hearing was closed.

Moved by Schmisek, seconded by Malm, to approve a New or Expanding Business Exemption for Reiles Transfer and Delivery, Inc for five years as follows: 100% for the first year, 80% for the second year, 60% for the third year and 40% for the fourth and 20% for the fifth and final year, beginning in 2014. Motion carried unanimously.

Moved by Schmisek, seconded by Malm, to approve the appraised value of the real estate acquired by tax deed and to set the minimum sale price at the amount of 3 years taxes due, plus special assessments, penalties, interest and costs, plus amount equal to the estimated taxes and special assessments for the current assessment year plus \$100 and set the Property Appraisal hearing for November 5, 2013 at 4:00pm. Motion carried unanimously.

Traci Van Beek, Social Services, addressed the board.

Moved by Knauf, seconded by Schmisek, to approve out of state travel for Jacki Lund, Social Worker, to travel to North Carolina with a foster child for placement with foster parents. Travel would take place the end of October beginning of November. Motion carried unanimously.

Bridgie Hansen, Juvenile Detention Administrator, addressed the board.

Moved by Malm, seconded by Knauf, to accept the Simplex Grinnell quote of \$1,792. Motion carried unanimously.

Ms. Hansen presented a Workforce Safety & Insurance (WSI) policy for coverage of volunteers at the Juvenile Detention Center. The coverage would cost \$250 a year for up to 20 volunteers. There were questions as to whether they would be covered under our existing insurance reserve fund. Mr. Welte and Ms. Hansen will look into this further and it will be brought to the November 5<sup>th</sup> meeting.

Bret Burkholder, Correctional Center Administrator, addressed the Board.

Moved by Schmisek, seconded by Knauf, to approve the promotion of five Correctional Center Officer IIs to Corporal positions at a cost of about \$6,600.00 plus fringe benefits, effective 2014. Motion carried unanimously.

Moved by Schmisek, seconded by Knauf, to continue the departmental policy for the county to purchase weapons and allow the employees to lease these from the county. Motion carried unanimously.

Mr. Burkholder also submitted a letter from Judge Kleven for the exceptional job done by correctional officers during the court proceedings in three cases.

Peter Welte, States Attorney, Lane Magnuson, County Planner, and Don Shields, Public Health Director, addressed the board on the junk ordinance for the 2 mile extraterritorial area via their zoning ordinance.

Moved by Malm, seconded by Schmisek, to have Mr. Welte draft a letter asking the Attorney General for his opinion regarding the extraterritorial junk issue. Motion carried unanimously.

Peter Welte informed the board that he will have a plan for the Grand Forks County radio tower, located in Moraine Township, by the November 5<sup>th</sup> meeting.

Mr. Welte also presented the board with his request on the pay equity issues for David Jones, Dale Rivard and Jason McCarthy. This will be looked at further by the policy manual sub-committee, which has requested that Department Heads submit their issues by October 30<sup>th</sup>.

Commissioner Schmisek reported on Grand Sky and hopes to have a Special Commission meeting the afternoon of October 30<sup>th</sup>.

Commissioner Malm reported that ICON Architectural Group will be at the meeting on November 5<sup>th</sup> at 2:30 to present their proposal for the demolition of the old jail and possible addition.

The GF County Correctional Center Holding Cell Contract will be referred to the November 5<sup>th</sup> meeting.

C.T. Marhula addressed the Board. Mr. Marhula believes that the school board does not have the authority to levy more than 10 mills for the building fund. Peter Welte stated that this is a school board issue not a county commission issue.

Commissioner Schmisek reported that the Draft Environmental Impact hearing that was to be held November 7, 2013 may be postponed.

Moved by Knauf, seconded by Malm, to adjourn. The meeting adjourned at 5:40pm. The next meeting will be held on November 5, 2013.

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Cynthia Pic, Chair  
Grand Forks County Commission

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Deana Mayotte  
Treasurer's Assistant II