

GRAND FORKS COUNTY COMMISSION MEETING

November 5, 2013 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Pic, Murphy, Knauf, Malm and Schmisek present.

Moved by Malm, seconded by Schmisek, to approve the minutes of the October 15, 2012 and October 30, 2013 meetings. Motion carried unanimously.

Moved by Murphy, seconded by Malm, to approve the order of the agenda, adding Myron Knutson after item number 4 and adding Dean Dahl and Social Services after item number 8. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #168646-168910 in the amount of \$813,816.72; employee status changes for Kelsey Litzinger, Chase Breitbach, Eric Willer, Brian Kellebrew, Katie Vigness, Eric Edwardson, Christopher Engler, Joseph Benke, Duane Sullivan, Preston Engstrom, Anna Dorward, Kristin D. Rosenthal, Valarie LeClair and Sara Mack; County Deeds on parcel numbers 14-3707-00105-000, 42-2402-00003-000, 42-2402-00004-000, 42-2402-00005-000, 42-2402-00006-000, 42-2402-00007-000, 42-2402-00008-000, 42-2402-00009-000, 42-2402-00010-000, 42-2402-00012-000, 42-2402-00013-000, 42-2402-00014-000, 42-2402-00015-000, 42-2402-00016-000, 42-2402-00017-000, 42-2402-00018-000 and 42-2402-00019-000; overtime; September Financial Report; and the 2014-2015 County Federal Aid Program. Motion carried unanimously.

Myron Knutson, Public Financial Management, addressed the board.

Moved by Schmisek, seconded by Malm, to authorize Public Financial Management to proceed with a competitive sale of a partial refunding of the 2005 Lease Revenue Bonds at the December 3, 2013 meeting. Motion carried unanimously.

Lou Lombardi, Veterans Service Officer, introduced Brian Reybok the recently hired Assistant Veterans Service Officer.

Bridgie Hansen, Juvenile Detention Administrator, addressed the board.

Moved by Malm, seconded by Murphy, to accept the bids from Simplex of \$1,792 and Bergstrom Electric of \$2,960 for 8 smoke detectors and 4 horn/strobes for the basement of the Courthouse, to be paid from General Fund Capital Improvements. Motion carried unanimously.

Ms. Hansen should get additional quotes for lights for the Courthouse basement.

Moved by Murphy, seconded by Schmisek, to approve the Workforce Safety & Insurance Volunteer Coverage Policy. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Schmisek, seconded by Knauf, to approve the change request by ICS for a bollard to be installed for the Correctional Center Holding Cell Addition at cost of \$700. Motion carried unanimously.

Moved by Schmisek, seconded by Malm, to approve the Chair's signature on the Correctional Center Holding Cell contracts. Motion carried unanimously.

Sheriff Rost addressed the board.

Moved by Murphy, seconded Schmisek, to seek bids for (3) 2014 Production Model Year, Ford Police Package, Interceptor Utility Vehicles to be opened December 3, 2013. The three vehicles being replaced will be given to the following departments: the Ford Expedition will be given to the County Coroner, the Crown Victoria will be given to the Correctional Center and the UAS Aircraft will be stored in the Chevy Tahoe. Motion carried unanimously.

Dean Dahl, Information Technology Director, addressed the board.

Moved by Murphy, seconded by Malm, to accept the two change orders to the surveillance project of \$12,924 and \$8,350. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

The 2013 Property Appraisal Hearing was held. No objections were heard.

Moved by Malm, seconded by Schmisek, to approve the minimum sale prices on the county tax deed properties and set the property sale for November 19, 2013 at 2:00 pm in the County Commission Room, County Office Building. Terms of sale are cash or check only. Motion carried unanimously.

Moved by Malm, seconded by Murphy, to approve the Notices of Intent to Evict. Motion carried unanimously.

Peter Welte, States Attorney, addressed the board.

Moved by Schmisek, seconded by Murphy, to receive bids on an unused tower owned by Grand Forks County that is located in the SW1/4, Section 21, Moraine Township. Mr. Welte and Ms. Nelson have the authority to establish procedure and timing according to Grand Forks County policies. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to approve the Warranty Deed with the Emerado Farmer's Elevator on parcel numbers 42-0001-00007-000 and 42-0001-00008-000. Motion carried unanimously.

Commissioner Schmisek provided nine policies that should be reviewed for the November 19th Commission Meeting.

Commissioner Murphy and Debbie Nelson were directed to gather information from the largest counties in North Dakota, as well as, the North Dakota Association of Counties, regarding the Highway Superintendent position.

Wayne Piche, Social Services, addressed the board.

Moved by Malm, seconded by Schmisek, to approve out-of-state travel for two Social Workers to travel to Illinois to bring two foster children back to Grand Forks County. Motion carried unanimously.

The meeting to review pay equity issues was set for November 18, 2013 at 2:00pm.

Moved by Murphy, seconded by Knauf, to authorize a payroll deduction for Ameritas Edge Simple, based on policy 103-09, written request of 10 or more employees has been received. Motion carried with Pic, Murphy, Knauf and Schmisek voting aye and Malm voting nay.

Moved by Schmisek, seconded by Malm, to approve the employee status change for Kelly McLean. Motion carried unanimously.

Chair Pic will contact Prairie Harvest regarding the 4th Street Eatery and she will report her findings at the next meeting.

Moved by Malm, seconded by Knauf, to adjourn. The meeting adjourned at 5:34pm. The next meeting will be held on November 19, 2013.

Cynthia Pic, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor