

GRAND FORKS COUNTY COMMISSION MEETING

March 5, 2013 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Pic, Murphy, Malm and Schmisek present. Commissioner Knauf was absent.

Moved by Malm, seconded by Schmisek, to approve the minutes of the February 19, 2013 meeting. Motion carried.

Moved by Schmisek, seconded by Murphy, to approve the order of the agenda, adding the Enhanced Use Lease Update after item 5. Motion carried unanimously.

Moved by Murphy, seconded by Schmisek, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #165011-165181 in the amount of \$350,138.41; employee status changes for Matthew Bullinger, Bryan Drinkman, Michael Krause, Cheri Langei, Kristine Danielson, Nessa J. Schrank, Tonya Howell, Debbie Grinde and Amy Swanson; overtime; Bond for Check Reissue; and the Forest Stewardship Applications. Motion carried unanimously.

Gerald Sieg, Highway Supervisor, was presented with a Certificate of Appreciation in recognition of 50 years of dedicated service to Grand Forks County.

Tom Swoyer, Infinity Development Partners, and Jeffrey Donohoe Associates, LLC, gave an update on Grand Forks AFB Enhanced Use Lease.

Richard Onstad, Highway Superintendent, address the board.

Moved by Murphy, seconded by Schmisek, to receive bids for a 75hp utility tractor with loader and trade-in a 1992 John Deere Model 2555 utility tractor and a 1968 Ford model 4500 utility tractor. Motion carried unanimously.

Lou Lombardi, Veterans Service Officer, addressed the board.

Moved by Murphy, seconded by Schmisek, to approve changes to the Veterans Service Office Benefits Counselor/Administrative Assistant job description and forward to Springsted for reclassification. Motion carried unanimously.

Moved by Schmisek, seconded by Malm, to proceed with a Request for Qualifications and a Request for Proposal to hire a consulting firm to help with the evaluation and selection of the primary developer for the Enhanced Use Lease for the Grand Forks AFB at a cost not to exceed \$80,000 to be paid by Grand Forks County, if Center of Excellence Funds are not available. Motion carried unanimously.

Commissioner Murphy gave a copy of the Exit Interview Forms. Any comments received will be discussed at the next Administrative Services Committee Meeting, April 2, 2013.

Ed Nierode, Director of Administration, addressed the board.

Moved by Murphy, seconded by Schmisek, to request Springsted to update the salary survey for the 2014 budget and request compression schedule proposals. Motion carried unanimously.

Moved by Murphy, seconded by Schmisek, to begin the review of the Grand Forks County Policy Manual by the Policy Manual Review Committee, chaired by Commissioner Schmisek. Motion carried with Schmisek, Murphy and Pic voting aye and Malm voting nay.

Sheriff Rost addressed the board regarding the reclassification of William Lewis. The reclassification will be considered after the compression issue has been addressed. His position was reclassified from a grade 10 to a grade 11, effective retroactively back to January 1, 2013.

Theresa Knox, Public Health, addressed the board.

Dr. Cullen Goenner presented The Impact of Tobacco Legislation on Economic Activity in the City of Grand Forks.

Moved by Malm, seconded by Murphy, to adjourn. The meeting adjourned at 5:04pm. The next meeting will be held on March 19, 2013.

William Murphy, Vice Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor