

GRAND FORKS COUNTY COMMISSION MEETING

April 2, 2019 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Engen, Knauf, Falck, Rost and Pic present. Commissioners Rost and Pic participated via telephone.

Moved by Falck, seconded by Rost, to approve the minutes of the March 19, 2019 meeting. Motion carried unanimously.

Moved by Knauf, seconded by Falck, to approve the order of the agenda, moving CF Industries Distribution Facilities after item number 5 and adding the County Planner and Emergency Management following CF Industries. Motion carried unanimously.

Moved by Falck, seconded by Rost, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, 30040 - Gudajtes Amber- \$117.16, 30041 - Midcontinent Communications- \$198, 30042 - Midcontinent Communications- \$216.67, 30043 - Midcontinent Communications- \$209.94, 30044 - Midcontinent Communications- \$1237.69, 30045 - Midcontinent Communications- \$1902.8, 30046 - ND Supreme Court- \$25, 30047 - ND Supreme Court- \$25, 30048 - ND Supreme Court- \$25, 30049 - ND Supreme Court- \$25, 30050 - ND Supreme Court- \$25, 30051 - Soeby Molly- \$16.24, 30052 - Thomas Ann Marie- \$803.6, 30053 - Xcel Energy - Mpls- \$300, 30054 - City of Berthold- \$6000, 30055 - GF Clerk of District Ct- \$3275, 30056 - Aflac Group- \$737.1, 30057 - American Family Life Assurance- \$8358.32, 30058 - Avesis Third Party Adm, Inc- \$2880.84, 30059 - Blue Cross Blue Shield of ND (Payroll)- \$279341.14, 30060 - Collection Center Inc- \$102.56, 30061 - Combined Insurance Co of America- \$1034.26, 30062 - Fraternal Order of Police- \$94, 30063 - Medico Life and Health Insurance Co- \$395.2, 30064 - ND F.O.P.- \$525, 30065 - ND Public Emp Retirement Systm- \$199451.02, 30066 - NYS Child Support Processing Center- \$847.98, 30067 - Robert G Drummond- \$50, 30068 - Rodenburg Law Firm-Fargo- \$128.59, 30069 - United States Treasury- \$91.15, 30070 - US Department of Education Awg- \$258.78, 30071 - USAble Life- \$49.08, 30072 - City of Emerado (Hwy)- \$78.26, 30073 - City of Larimore (Hwy)- \$57.97, 30074 - 1101 Dental Pllc- \$522, 30075 - 3-D Specialties- \$815.69, 30076 - A+ Yard and Snow LLC- \$4097.5, 30077 - Acme Electric/Tool Crib of Nor- \$104.97, 30078 - Ada County Sheriffs Office- \$55, 30079 - Advance Auto Parts- \$121.19, 30080 - Advanced Business Methods- \$299.64, 30081 - Advanced Engineering & Environmental Ser- \$1506.26, 30082 - Allstate Peterbilt- \$272.99, 30083 - Allstream- \$66.94, 30084 - Altru Clinic-Main- \$1164.75, 30085 - Altru Health System (978)- \$517.14, 30086 - Ameripride Services, Inc.- \$462.14, 30087 - Amundson Funeral Home- \$2300, 30088 - Arvig - \$325, 30089 - Assessment and Therapy Assoc- \$25, 30090 - Auto Value Or Larimore- \$6.75, 30091 - Azure Marilyn- \$295.5, 30092 - Barron Tanya- \$295.5, 30093 - Baseview Petroleum Inc- \$2830, 30094 - Batteries Plus Bulbs- \$842.72, 30095 - Bills Janet A- \$1732.5, 30096 - Blue Elizabeth- \$121.8, 30097 - Bob Barker Company- \$421.69, 30098 - Boegel Susan- \$500, 30099 - Border States Electric Supply- \$175.76, 30100 - Buelow Lorelee- \$150.5, 30101 - Burggraf's Ace Hardware- \$126.26, 30102 - Burkholder Bret- \$352.8, 30103 - Business Essentials- \$70.57, 30104 - Business Essentials- \$1446.6, 30105 - Business Essentials- \$166.11, 30106 - Butler Machinery Company- \$402.13, 30107 - C L Linfoot Company- \$120, 30108 - Cass County Sheriff- \$40, 30109 - Center For Psychiatric Care- \$25, 30110 - Charm-Tex- \$524.7, 30111 - Cintas- \$144.4, 30112 - Cities Area Transit- \$210, 30113 - Cole Paper Inc.- \$2999.94, 30114 - Comfort Keepers- \$1645.44, 30115 - Comfort Suites-Bismarck- \$761.4, 30116 - Curtiss Diane D- \$150.5, 30117 - Custom Stripes Inc- \$290, 30118 - Dahl Funeral Home- \$2300, 30119 - Datrue- \$305, 30120 - Davidson Aaron B- \$9, 30121 - Deere Credit Inc- \$28868.48, 30122 - Dell Marketing Lp- \$16379.66, 30123 - Development Homes- \$181.25, 30124 - Diamond Medical Supply- \$43.08, 30125 - Docu Shred Inc- \$115.66, 30126 - Egstad Rachel R- \$352.8, 30127 - Enterprise Rent-A -Car- \$330.66, 30128 - Express Auto Glass- \$140, 30129 - Fargo Municipal Court- \$200, 30130 - Farmers Oil Co- \$3770, 30131 - Fastenal- \$25.06, 30132 - Fordville Cooperative Marketing Assoc- \$2354.15, 30133 - Forx Radiator- \$102.98, 30134 - Galbraith Francis M- \$408.8, 30135 - Geatz Katie- \$130, 30136 - GF Clerk of District Ct- \$500, 30137 - GF Welding & Machine-

\$632.6, 30138 - Gjovig Bruce- \$2036.71, 30139 - Glenn's Sinclair Service- \$91.07, 30140 - Global Safety Network- \$185.5, 30141 - Gowan Construction- \$8190.05, 30142 - Gowan Jared- \$137, 30143 - Gratton Electric- \$201.75, 30144 - Green, Dorothy R - \$356.82, 30145 - Hercules Tow Ropes Inc- \$997, 30146 - Hjelmstad Randy L- \$120, 30147 - Home of Economy- \$346.91, 30148 - Hougum, Rhoda E - \$150.5, 30149 - HR Collaborative- \$100, 30150 - International Travel Agency - \$215.8, 30151 - Interstate Power Systems Inc- \$2392.04, 30152 - Interstate Towing & Recovery- \$3274.05, 30153 - Inventory Trading Company- \$921, 30154 - Jones Donna- \$150.5, 30155 - Keith's Security World- \$3, 30156 - Klinger Andrew Or Ashley- \$171.95, 30157 - KLJ- \$3000, 30158 - Kobetsky Properties- \$325, 30159 - Krogstad Jason- \$3300, 30160 - Kronos Saashr Inc- \$514.45, 30161 - La Quinta Inn & Suites Bismarc- \$169.2, 30162 - Laboratory Corporation of America Holdin- \$59.5, 30163 - Liberty Business Systems-Fargo- \$344.74, 30164 - Lithia Payment Processing- \$578.58, 30165 - Little Falls Machine Inc- \$3545.54, 30166 - Lombardi Lou- \$501.6, 30167 - Lommen Kathy- \$120, 30168 - Lund Sue Ann- \$130, 30169 - Lunski Shirley A- \$400, 30170 - Mailfinance- \$365.7, 30171 - Manvel Oil Coop- \$6665.62, 30172 - Marco -Tx- \$735.65, 30173 - Maxon Marlene- \$95.11, 30174 - Mckesson Medical Surgical- \$119.04, 30175 - Menards- \$354.95, 30176 - Midcontinent Communications- \$397.9, 30177 - Motion Industries Inc- \$31.99, 30178 - Mutch Oil Co- \$4127.92, 30179 - Mutch Oil Company- \$1028.6, 30180 - Napa Auto Parts- \$80.28, 30181 - ND Assoc of Counties (NDACO)- \$126, 30182 - ND County Auditor's Assoc- \$375, 30183 - ND County Treasurer's Assoc- \$750, 30184 - ND Dept of Health/Microbiology- \$80, 30185 - ND DHS Finance Dept- \$1206.63, 30186 - ND DHS Finance Dept- \$60, 30187 - ND DHS Finance Dept- \$106, 30188 - ND DHS-Examinations-GF- \$3053.84, 30189 - ND Secretary of State- \$36, 30190 - ND State Disbursement Unit- \$233, 30191 - Nelson Auto Center Inc- \$29856, 30192 - Nelson International- \$549.44, 30193 - Network Center, Inc- \$3527.04, 30194 - Northern Plumbing Supply- \$838.66, 30195 - Noss Sewing & Alterations- \$30, 30196 - O'Reilly Auto Parts- \$147.66, 30197 - Office Depot- Chicago- \$476.88, 30198 - Olsen Chain & Cable Inc- \$2338.56, 30199 - Ottertail Power Co-Devils Lake- \$481.1, 30200 - Polk County Sheriff- \$55, 30201 - Post Board- \$25, 30202 - Post Board- \$25, 30203 - Praxair- \$397.47, 30204 - Quality Inn-Bismarck- \$253.8, 30205 - RDO Truck Center- \$190.89, 30206 - RDO Trust Account #80-5800- \$11161.09, 30207 - Redwood Toxicology Laboratory- \$4.95, 30208 - Reliance Inmate Systems- \$2000, 30209 - Riske Kimberly & Curtis- \$190.33, 30210 - Royal Tire Inc- \$420.6, 30211 - RRCAC- \$375, 30212 - Rydell Chevrolet- \$129.27, 30213 - Schake Jeffery- \$916.26, 30214 - Schauer Nicole R- \$150.5, 30215 - Seigny Thomas R- \$220, 30216 - Sheyenne Tooling and Mfg Inc- \$379.95, 30217 - Skip's Petroleum- \$2736.09, 30218 - Sonner, Marsha J - \$150.5, 30219 - Stalker Radar- \$312.84, 30220 - Staples Advantage- \$217.68, 30221 - Stericycle Inc- \$106.33, 30222 - Streichers- \$337.91, 30223 - Stutsman County Sheriff- \$55, 30224 - Summit Food Services LLC- \$20714.26, 30225 - Surplus Center Inc.- \$24, 30226 - The Chamber of Commerce-GF- \$775, 30227 - Thur-O-Clean- \$485, 30228 - Tidbits- \$160, 30229 - Topcon Positioning Systems Inc- \$1252, 30230 - Townhouse Hotel- \$356, 30231 - Tri Steel Mfgr Company- \$33.91, 30232 - Twp of Strabane Clk/Treas- \$2500, 30233 - Valley Truck- \$37.44, 30234 - Verizon Wireless- \$88.44, 30235 - Verizon Wireless- \$40.01, 30236 - Verizon Wireless- \$77.54, 30237 - Workforce Safety & Insurance- \$326.41, 30238 - Y Family Center- \$120; employee status change for Rod Kelley, Emily Miller, Tyler Winkles, Kelsey Delisle and Robert Everson; overtime; and gaming site permit for Ashley Lions Club. Motion carried unanimously.

The Beer and Liquor License request by Carrie Nelson for Nelson's Pumpkin Patch will be considered at the next Commission meeting. Carrie Nelson, after consulting with the Grand Forks County Sheriff's Department, will submit a written proposal, including a site plan of where the alcoholic beverages will be served.

Mike Hutton, CF Industries Distribution Facilities, addressed the board.

Moved by Rost, seconded by Pic, to approve the Anhydrous Ammonia License Application for CF Industries Distribution Facilities, LLC. Motion carried unanimously.

Moved by Rost, seconded by Falck, to approve the application of Whiskey Creek Wind Project, LCC for an Interim Use Permit to construct a temporary meteorological wind tower to measure wind velocity in section 30, Niagara Township, with the following conditions: The tower height shall be limited to 285' above grade, and the tower shall be removed from the site no later than six years from the approval date of the permit. Motion carried unanimously.

Moved by Knauf, seconded by Falck, to approve the application of Whiskey Creek Wind Project, LCC for an Interim Use Permit to construct a temporary meteorological wind tower to measure wind velocity in section 34, Niagara Township, with the following conditions: The tower height shall be limited to 197' above grade, the tower shall be removed from the site no later than six years from the approval date of the permit and the tower shall be lighted in accordance with light specifications that are attached to the staff report. Motion carried unanimously.

Karise Goelz, Grand Forks Emergency Management Director, gave an update on the 2019 flood operations.

Nick West, County Engineer, addressed the board.

Moved by Falck, seconded by Rost, to accept the lowest responsible bids from True North Steel for steel pipe culverts and flap gates, and Advance Drainage Systems for polypropylene pipe culverts. The minor irregularity with True North Steel's bid was waived. Motion carried unanimously.

Moved by Falck, seconded by Rost, to accept the lowest responsible bid from Gowan Construction for crushed concrete and Gowan Construction and Lakeside Construction for class 13 aggregate, depending on location within Grand Forks County. The minor irregularity with Lakeside Construction's bid was waived. Motion carried with Engen, Pic, Falck and Rost voting aye and Knauf voting nay.

Moved by Rost, seconded by Pic, to accept the lowest responsible bid from West River Striping for countywide striping. Motion carried unanimously.

Moved by Knauf, seconded by Rost, to accept the lowest responsible bid from Morris Seal Coat & Trucking for bituminous seal coat. Motion carried unanimously.

Moved by Knauf, seconded by Falck, to accept the lowest responsible bid from MAK Construction for the Thompson Equipment Shed. Motion carried unanimously.

Bridgie Hansen, Juvenile Detention and Risk Manager, addressed the board.

Moved by Rost, seconded by Pic, to approve two interns for Juvenile Detention. The University of North Dakota will split the cost up to a maximum of \$3,500. The County's share will be paid from the Juvenile Detention budget. Motion carried unanimously.

Moved by Falck, seconded by Rost, to approve the purchase of ND Workforce Safety & Insurance for volunteer coverage of five volunteers in the Juvenile Detention Center at an annual cost of \$10.58 per volunteer. Motion carried unanimously.

Scot Hoeper, Social Services Director, addressed the board.

Moved by Pic, seconded by Falck, to approve an emergency temporary Social Worker III position for Social Services. Motion carried unanimously.

Chief Deputy Dave Stromberg addressed the board.

Moved by Knauf, seconded by Rost, to approve a National Recreational Boat Safety Grant through the ND Game and Fish Department. Motion carried unanimously.

The dates for Bomb Squad Commanders Training was changed from February 18th – 22nd, 2019 to April 15th – 19th, 2019.

Haley Wamstad, State's Attorney, addressed the board.

Moved by Falck, seconded by Knauf, to approve out-of-state travel for an Assistant State's Attorney to attend a National Drug Court Conference in Baltimore, Maryland, July 13th – 18th, 2019. All the expenses of this conference will be paid by the State of North Dakota. Motion carried unanimously.

Commissioner Knauf reported the recommendations from the April 2, 2019 Administrative Services Committee meeting.

Moved by Rost, seconded by Pic, to approve a part-time Administrative Support Specialist position for the Emergency Management Office. The position will be a Grade 6, Step 1 at 19 hours per week, beginning May 1, 2019. The cost will be shared 50/50 with Grand Forks City. The Emergency Management budget will be amended by the full cost, \$12,000 and that will be offset by Grand Forks City's share. Motion carried unanimously.

Moved by Falck, seconded by Pic, to reinstate the 22.5 vacation hours lost on December 31, 2018 by Tom Grinde, because of extraordinary circumstances. The hours must be used by June 30, 2019. Tom Ford will work with Tom Grinde to develop a plan to use his vacation hours. Motion carried with Engen, Pic, Falck and Rost voting aye and Knauf voting nay.

Debbie Nelson, Finance and Tax Director, presented a draft of Policy 105-22 Fraud Prevention and Investigation Policy. The policy will be amended to include fraud risk assessment and will be brought to the next Commission Meeting for approval. An email address, phone and fax numbers will be created for Grand Forks County employees and the general public to report suspicion of fraud.

Tom Ford, Director of Administration, addressed the board regarding the request from NE Human Services to rent the area vacated by Social Services. The board agreed not to rent the additional space to NE Human Services, because the space is needed to store the election equipment.

Motion by Falck, to adjourn. Motion carried unanimously. The meeting adjourned at 5:38pm. The next meeting will be held on March 16, 2019 at 4:00pm.

David A. Engen, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor