

GRAND FORKS COUNTY COMMISSION MEETING

January 21, 2020 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Pic, Falck, Rost and Engen present.

Moved by Falck, seconded by Pic, to approve the minutes of the January 7, 2020 meeting. Motion carried unanimously.

Moved by Engen, seconded by Rost, to approve the order of the agenda, replacing number 6 with Sheriff Schneider and the Community Violence Intervention Center (CVIC). Motion carried unanimously.

Moved by Pic, seconded by Rost, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check # 33784 - Cass County Sheriff- \$300, 33785 - Cass County Sheriff- \$675, 33786 - City of Fargo- Warrant- \$500, 33787 - City of Grand Forks-Auditor- \$4468.45, 33788 - Print Void - Not Issued- \$0, 33789 - Engen David A- \$90.48, 33790 - Ford Tom- \$240.38, 33791 - GF Clerk of District Ct- \$1000, 33792 - GF Clerk of District Ct- \$775, 33793 - ND State Tax Commissioner- \$1555.86, 33794 - Ramsey Clerk of District Court- \$125, 33795 - Soeby Molly- \$16.01, 33796 - Ward County Sheriff- \$500, 33797 - Wells County Sheriff- \$331.2, 33798 - Eddy County Sheriff- \$100, 33799 - Burkholder Bret- \$391.3, 33800 - Fleming Makayla- \$33.22, 33801 - ND State Tax Commissioner- \$278.2, 33802 - Sam's Clubmc/SynCb- \$1019.97, 33803 - Xcel Energy - Mpls- \$35104.09, 33804 - City of Grand Forks- \$79560, 33805 - City of Grand Forks-PSAP Communications- \$66905, 33806 - Community Violence Interventio- \$83651.5, 33807 - GF Clerk of District Ct- \$775, 33808 - GF Clerk of District Ct- \$500, 33809 - GF Clerk of District Ct- \$775, 33810 - GF Humane Society- \$10000, 33811 - GF Public Health Department- \$46173.75, 33812 - GGFYP- \$500, 33813 - Greater GF Community Service- \$7000, 33814 - InDepth Inspections- \$2291.67, 33815 - Lutheran Social Services of ND- \$35172, 33816 - RRCAC- \$20000, 33817 - Schuman Law Office- \$4100, 33818 - UND Forensic Pathology- \$6662.5, 33819 - Collection Center Inc- \$743.68, 33820 - NYS Child Support Processing Center- \$847.98, 33821 - Robert G Drummond- \$50, 33822 - Rodenburg Law Firm-Fargo- \$131.31, 33823 - United States Treasury- \$91.15, 33824 - US Department of Education Awg- \$258.78, 33825 - City of Northwood (Hwy)- \$188.26, 33826 - Accurate Controls- \$28790.14, 33827 - Alcohol Monitoring Systems, Inc.- \$1379, 33828 - All Embracing Home Care LLC- \$1006.56, 33829 - Altru Clinic-Main- \$2246, 33830 - Altru Clinic-Main- \$74, 33831 - Altru Clinic-Main- \$348, 33832 - Altru Health System- \$1190, 33833 - Altru Health System (978)- \$5981.99, 33834 - Altru Retail Pharmacy- \$46.21, 33835 - Baseview Petroleum Inc- \$2524.5, 33836 - Bell Insurance Services LLC- \$85, 33837 - Burggraf's Ace Hardware- \$18.78, 33838 - Business Essentials- \$35.74, 33839 - C & R Laundry- \$31, 33840 - Cintas- \$344.05, 33841 - City of Grand Forks-Water- \$5781.73, 33842 - Cole Paper Inc.- \$4158.45, 33843 - Community Service Program- \$5410, 33844 - Dacotah Paper Co- \$694.58, 33845 - Daydreams Specialties- \$539, 33846 - Dennie's Delivery Inc- \$223.05, 33847 - Diamond Drugs, Inc.- \$52.17, 33848 - Diamond Medical Supply- \$4.04, 33849 - Docu Shred Inc- \$77.07, 33850 - East Central Regional Water District- \$55, 33851 - Embrace Pharmacy Inc.- \$4277.78, 33852 - Enterprise Rent-A -Car- \$251, 33853 - Farmers Oil Co- \$6545.13, 33854 - Fedex- \$25.44, 33855 - Forum Communications- \$1135.8, 33856 - Fossum Diane- \$60.44, 33857 - GF Welding & Machine- \$471.8, 33858 - Global Safety Network- \$125, 33859 - Greatamerica Financial Svcs- \$720.87, 33860 - Grey Wall Software, LLC- \$17305, 33861 - Holiday Inn-Fargo- \$172.8, 33862 - Home Care Companions- \$841.6, 33863 - Home of Economy- \$17.99, 33864 - Information Technology Dept- \$2621.15, 33865 - Integrity Homecare and Counseling- \$738.14, 33866 - Interstate Towing & Recovery- \$142.9, 33867 - Johnson Controls Fire Protection Lp- \$6785, 33868 - Kindness Animal Hospital-

\$127, 33869 - KLJ- \$8272.93, 33870 - Kronos- \$518.9, 33871 - Kutak Rock Llp- \$2171.7, 33872 - Lithia Payment Processing- \$1439.58, 33873 - Little Keepers.- \$1323.74, 33874 - Loffler- \$59.53, 33875 - Lunseth Plumbing & Heating- \$72.36, 33876 - Manvel Oil Coop- \$1134.83, 33877 - Marco - Mn- \$860.94, 33878 - Marco Technologies LLC- \$387.83, 33879 - Martin Savannah- \$750, 33880 - Matthew Bender & Co Inc.- \$134.31, 33881 - National Muffler and Auto Service- \$150, 33882 - ND Attorney General- \$1795.35, 33883 - ND Dept of Public Instruction- \$373.9, 33884 - ND DHS Finance Dept- \$549.04, 33885 - ND DHS Finance Dept- \$910.46, 33886 - ND DHS Finance Dept- \$1666.53, 33887 - ND One Call Inc- \$1.3, 33888 - ND State Radio Communications- \$2400, 33889 - NDSU Ext Serv-Dept 7510- \$28626.47, 33890 - Nelson International- \$376.99, 33891 - Networking Specialists- \$30, 33892 - Nodak Electric Coop- \$412.61, 33893 - Noss Sewing & Alterations- \$45, 33894 - O'Reilly Auto Parts- \$21.22, 33895 - Office Depot-Chicago- \$489.42, 33896 - Peru- \$3965.52, 33897 - Peterson Medical Clinics LLC- \$50, 33898 - Phoenix Supply- \$839.03, 33899 - Polk County Dac- \$19.95, 33900 - Premium Waters, Inc- \$205.7, 33901 - Ramada Bismarck Hotel & Conf- \$86.4, 33902 - Sanford- \$32.5, 33903 - Skip's Petroleum- \$2493.69, 33904 - Spicer Trucking - \$185.9, 33905 - Stericycle Inc- \$111.65, 33906 - Stones Mobile Radio Inc- \$316.95, 33907 - Stones Security Systems- \$183, 33908 - Telelanguage Inc- \$183.27, 33909 - Tri Steel Mfgr Company- \$226.71, 33910 - Valley Dairy- \$268.72, 33911 - Verizon Wireless- \$2867.06, 33912 - Vm Findley Consulting LLC- \$9554.61, 33913 - Walls Healthmart Pharmacy- \$73.98, 33914 - Western Detention- \$1251, 33915 - Yon Nancy- \$87, 33916 - Acme Electric/Tool Crib of Nor- \$2619.93, 33917 - Altru Health System (978)- \$254.78, 33918 - Ameripride Services, Inc.- \$400.08, 33919 - Amundson Funeral Home- \$4600, 33920 - B & M Recognition- \$149.3, 33921 - Balco Uniform Co- \$3770.3, 33922 - Bell Insurance Services LLC- \$391467.38, 33923 - Bert's Truck Equipment Inc.- \$402.06, 33924 - Bi2 Technologies- \$11507, 33925 - Braatens Quality Auto Service- \$476.58, 33926 - Business Essentials- \$205.07, 33927 - C L Linfoot Company- \$60, 33928 - Charles River Laboratories, Inc- \$174.35, 33929 - Cintas- \$176.22, 33930 - City of Grand Forks-Water- \$377.14, 33931 - Cole Paper Inc.- \$860.47, 33932 - Dahl Funeral Home- \$2300, 33933 - Deere Credit Inc- \$2985.58, 33934 - Dell Marketing Lp- \$3628.85, 33935 - Dictationproducts.Com- \$2978, 33936 - Docu Shred Inc- \$77.07, 33937 - Ecolab Pest Elimination Div- \$92.1, 33938 - Express Auto Glass- \$862, 33939 - GF Clerk of District Ct- \$1500, 33940 - GF Clerk of District Ct- \$1000, 33941 - GF Clerk of District Ct- \$775, 33942 - GF Clerk of District Ct- \$775, 33943 - GF Welding & Machine- \$1329.52, 33944 - Global Safety Network- \$185, 33945 - Gregory J Norman Funeral Home- \$4600, 33946 - Hardware Hank- \$135.97, 33947 - Heeco Warehouse- \$570.12, 33948 - Hobart Sales & Services- \$64.66, 33949 - Home of Economy- \$311.18, 33950 - IBM- \$76.32, 33951 - Information Systems Corporatio- \$1945, 33952 - Johnson Controls- \$545, 33953 - Johnson Controls Fire Protection Lp- \$2848.3, 33954 - Keith's Security World- \$20.27, 33955 - Leads Online- \$2848, 33956 - Liberty Business Systems Inc- \$336.23, 33957 - Little Falls Machine Inc- \$266.06, 33958 - Live Well Solutions- \$1587.6, 33959 - Manvel Oil Coop- \$4445.61, 33960 - Marco Technologies LLC- \$830.53, 33961 - Matthew Bender & Co Inc.- \$77.81, 33962 - Mccutcheon Ruth Annette- \$775, 33963 - Menards- \$205.97, 33964 - Midcontinent Communications- \$321.9, 33965 - Motorola- \$12874.7, 33966 - Mutch Oil Co- \$365.7, 33967 - Mutch Oil Company- \$1475.1, 33968 - Nat'l Association of Counties- \$1337, 33969 - National Muffler and Auto Service- \$51.5, 33970 - ND Assoc of Counties (NDACO)- \$36291, 33971 - ND County Commissioners Assoc- \$1650, 33972 - ND Secretary of State- \$10, 33973 - Nelson Auto Center Inc- \$22313.24, 33974 - Networking Specialists- \$12772.64, 33975 - Northern Plumbing Supply- \$2021.2, 33976 - NSC Minerals Ltd- \$14884.82, 33977 - O'Reilly Auto Parts- \$341.86, 33978 - Olsen Chain & Cable Inc- \$546.99, 33979 - Otis Elevator- \$23021.71, 33980 - P.D.Q Sanitary Services- \$465, 33981 - Policeone.Com- \$4278, 33982 - Praxair- \$200.95, 33983 - RDO Trust Account #80-5800- \$994.14, 33984 - Reliance Inmate Systems- \$2000, 33985 - Riske Kimberly & Curtis- \$43.47, 33986 - Royal Tire Inc- \$621, 33987 - Rydell Chevrolet- \$46.53, 33988 - Severin Law Firm- \$793.07, 33989 - Sheyenne Tooling and

Mfg Inc- \$2935.29, 33990 - Sound Decision- \$259.99, 33991 - Stones Mobile Radio Inc- \$2965.68, 33992 - Streichers- \$563.49, 33993 - The Chamber of Commerce-GF- \$1170, 33994 - Thomson Reuters- \$1478.51, 33995 - Twp of Blooming Clerk- \$14194.75, 33996 - Twp of Elkmount Clk/Treas- \$1100.96, 33997 - Twp of Ferry Clk/Treas- \$7711.2, 33998 - Twp of Grace Clerk- \$2570.4, 33999 - Twp of Larimore Clerk- \$1485.12, 34000 - US Bank - Cm 9690- \$1950, 34001 - Utility Management Solutions LLC- \$65.53; and purchasing card transactions in the amount of \$17,907.93; employee status change for Kari Olson, Wayne Piche, Lynn Holte, Kimberly Anderson Lloyd, Kevin Anderson, Cindy Andrade, Justin Stauss, Sue MacMillan, James A. Opp, Johanna Watne, Kia Isherwood, Brittney Neil and Chad Jensen; overtime; and game of chance permit for Larimore Golf Club. Motion carried unanimously.

Amber Gudajtes, Tax Equalization Director, addressed the board.

Corporal Ron Nord addressed the board.

Moved by Rost, seconded by Falck, to cancel the uncollectible mobile home taxes on tax years 1999 to 2017 in the amount of \$10,351.87 which is allowed under NDCC §57-22-11. Motion carried. (See attached list of canceled uncollectible mobile home taxes.)

Amber Gudajtes, Tax Equalization Director, addressed the board regarding the 2020 agricultural values.

Moved by Engen, seconded by Rost, to accept the recommendation of the Tax Equalization Director to increase the agricultural values by 2%. Motion and second were withdrawn.

Sheriff Schneider and Jennifer Albert, CVIC, addressed the board regarding a Department of Justice Grant.

Moved by Pic, seconded by Rost, to approve the Sheriff's signature on a Memorandum of Understanding (MOU) of the partnership they have with CVIC, contingent upon approval by the State's Attorney. The MOU will be part of the Department of Justice Grant application that CVIC will be submitting. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Pic, seconded by Falck, to allow the County Highway Department to pursue Intersection Destination Lighting at county intersections. Motion carried unanimously.

Moved by Rost, seconded by Pic, to hire KLJ Engineers to perform engineering services for the Bridge Bundling Grant Project BRR-0054(050). Motion carried unanimously.

Moved by Pic, seconded by Falck, to approve the North Dakota Department of Transportation Bridge Inspection and Load Rating Services Agreement. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, gave the 2019 financial report.

Moved by Pic, seconded by Engen, to amend the 2020 Information Technology External Website Development line item by \$23,000. Motion carried unanimously.

Moved by Falck, seconded by Rost, to allow \$27,000 of the approved 2019 capital improvement for Correctional Center kitchen equipment replacement be carried over to the 2020 capital improvements. Motion carried unanimously.

Tom Ford, Director of Administration, addressed the board.

Michele Thiel, Human Services Director, addressed the board.

Moved by Rost, seconded by Pic, to only rent space in the Courthouse parking lot to Courthouse employees. This applies from this point forward. Any County Office Building employee currently renting will be allowed to continue to rent a spot. Motion carried unanimously.

Moved by Pic, seconded by Engen, to contribute \$1,000 to an event at the Association of Defense Communities Conference to commemorate the 5th anniversary of the execution of Enhanced Use Lease Site Development Lease between Grand Forks County and US Air Force. This will be paid from the Grand Sky Adm Fees line item in the Director of Administration's budget. Motion carried unanimously.

Nick West, County Engineer, said President Trump signed a Disaster Declaration for the fall flooding.

Motion by Pic, seconded by Rost, to adjourn. Motion carried unanimously. The meeting adjourned at 5:30pm. The next meeting will be held on February 4, 2020 at 4:00pm.

Diane K. Knauf, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor