

GRAND FORKS COUNTY
POLICY MANUAL

POLICY NO. 106-05

**Eff. 2/21/12
Rev. 11/19/13**

CELLULAR PHONE REIMBURSEMENT

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In order to provide for the efficient operations of county services, key exempt employees are designated and provided a monthly cell phone stipend to maintain cellular service so as to continue county operations when they otherwise might be unreachable. Designation of employees and stipend will be determined and budgeted for by Department Manager. Cellular phone numbers will be maintained within respective departments.

- **Basic Cellular Services:** A \$35/month stipend will be provided to individuals designated by their Department Manager to maintain a basic cellular plan.

OR

- **Data Plan Services:** A \$50/month stipend will be provided to designated exempt employees to maintain a basic cellular and data plan service connected to the county exchange server.