

## GRAND FORKS COUNTY COMMISSION MEETING

September 16, 2025 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Hagen, Rustad, Rost and Bjerke present. Commissioner Pic was absent.

The Pledge of Allegiance was recited.

Moved by Rost, seconded by Rustad, to approve the minutes of the September 2, 2025, County Commission meeting. Motion carried unanimously.

Moved by Rustad, seconded by Rost, to approve the order of agenda. Motion carried unanimously.

Moved by Rustad, seconded by Rost, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #51189 - GF Cnty Treasurer- \$2491.15, 51190 - GF Public Health Department- \$56354.83, 51191 - JP Morgan Chase/Commercial Car- \$41.55, 51192 - Infoarmor, Inc- \$272.7, 51193 - Ingenuity Rm, LLC- \$466.5, 51194 - Range Credit Bureau Inc- \$404.97, 51195 - Rausch Sturm LLP- \$526.5, 51196 - Rodenburg Law Firm- Fargo- \$500, 51197 - State Collection & Disbursement Unit- \$181, 51198 - TX SDU- \$150, 51199 - A Spectrum of Care- \$270.06, 51200 - Aaker, Shosti- \$263.9, 51201 - Adebayo Abiola- \$157.64, 51202 - Amundson Farms LLC- \$7000, 51203 - Azure Marilyn- \$107.13, 51204 - Berdahl, Skyler- \$58.1, 51205 - Bergum, Jaxon- \$103.6, 51206 - Cintas-Chicago- \$60.15, 51207 - Daniella Steyn- \$173.33, 51208 - Desjarlais Danielle- \$164.77, 51209 - Elicia Sanders- \$77.79, 51210 - Express Employment Professionals- \$340, 51211 - Fridgen Jennifer Tufte- \$242, 51212 - GF Public Schools- \$175.3, 51213 - Heidi Jo Hillebrand- \$96.6, 51214 - Johnson, Leah- \$74.9, 51215 - Knain Jolaine- \$84.7, 51216 - Kronos- \$604.61, 51217 - Lango-PO Box 736101- \$110.44, 51218 - Myles Kami Jo- \$65.8, 51219 - Nygaard-Koplin Dawn- \$122.2, 51220 - O'Brien, Karlee- \$150.97, 51221 - Petersen, Faith- \$245.7, 51222 - Rainbow Bridge- \$903.4, 51223 - Razmyslowski, Sheila- \$86.8, 51224 - Reichow, Jaylyn- \$62.3, 51225 - Sandberg Jennifer- \$390.92, 51226 - Schumacher, Sydney M - \$37.8, 51227 - Solarski Kimberly- \$317.1, 51228 - Suedel Amy- \$300.14, 51229 - City of Northwood (Hwy)- \$44.43, 51230 - City of Thompson (Hwy)- \$87.02, 51231 - Advanced Engineering & Environmental Ser- \$7096.25, 51232 - Agassiz Water Users District- \$94.96, 51233 - Ail Special Risk Division- \$12.6, 51234 - Alcohol Monitoring Systems, Inc.- \$1213.32, 51235 - Altru Clinic-Main- \$5690, 51236 - Altru Health System 13780- \$843, 51237 - Arctic Blast of Grand Forks, Inc- \$245, 51238 - Ault Construction- \$29010, 51239 - Bell Insurance- \$25, 51240 - Big Jim's- \$704, 51241 - Bob Barker Company- \$364.3, 51242 - Bonham Kevin- \$670.8, 51243 - Capfirst Equipment Finance Inc- \$36388.73, 51244 - Cass County Clerk of Court- \$14285.89, 51245 - CHS Ag Services- \$250, 51246 - CHS Inc - Warren- \$1478.32, 51247 - City of Crookston- \$5037.32, 51248 - City of Grand Forks-Fire Dept- \$180, 51249 - City of Grand Forks-Police Dept- \$5016.66, 51250 - City of Grand Forks-Water- \$9179.21, 51251 - Close Construction Company- \$154356.08, 51252 - Column Software PBC- \$39.52, 51253 - Corner Home Medical- \$67, 51254 - Diamond Cleaning Supply- \$510, 51255 - Dickson, Ethan- \$900, 51256 - East Central Regional Water District- \$140.94, 51257 - Ecolab Pest Elimination Div- \$517.76, 51258 - Egstad Rachel R- \$102.88, 51259 - Eide Bailly LLP- \$1450, 51260 - Enterprise Fm Trust- \$31163.79, 51261 - Fallon Mehling- \$324.1, 51262 - FedEx- \$21.67, 51263 - Forum Communications- \$427.5, 51264 - GF Cnty 4-H Organization- \$2570, 51265 - GF Public Health Department- \$33719.06, 51266 - Hammen Linda- \$80, 51267 - Huebner, Ross M & Kjersten L- \$44250, 51268 - Information Technology Dept- \$633.65, 51269 - Lacial Equipment Inc- \$5066, 51270 - LexisNexis Matthew Bender- \$58.1, 51271 - Lian, Gracie- \$455, 51272 - Loffler- \$41.99, 51273 - M & K Porta Potties- \$160, 51274 - Manvel Oil Coop- \$12133.78, 51275 - Marco - MN- \$245.77, 51276 - Marco -TX- \$641.99, 51277 - Marco Technologies LLC- \$1324.07, 51278 -

Mckesson Medical Surgical- \$204.44, 51279 - Menards- \$1548.76, 51280 - Morgan Lori- \$72.8, 51281 - ND Dept of Transportation- \$65020.9, 51282 - ND State Treasurer- \$4306.89, 51283 - NDltap - Ugpti/NDSU- \$200, 51284 - NDSU Ext Serv-Dept 7030- \$842.26, 51285 - NEHSC Donation Account- \$1816.25, 51286 - North Central International- \$1346.63, 51287 - Northern Plumbing Supply- \$97.6, 51288 - O'Reilly Auto Parts- \$167.52, 51289 - Premium Waters, Inc- \$33.39, 51290 - RDO Truck Center- \$894.5, 51291 - Restoration Systems Inc- \$463539.2, 51292 - Rossten Collision & Repair, Inc- \$8401.27, 51293 - Running Supply Inc- \$196.37, 51294 - Skip's Petroleum- \$2970, 51295 - The Tint Shop- \$2532.38, 51296 - Thomson West- \$2205.89, 51297 - TIC Inc- \$732, 51298 - Toshiba America Business Solutions- \$106.33, 51299 - Tyler Technologies Inc- \$2407.18, 51300 - UND Office of Safety- \$1517.52, 51301 - Verizon Wireless - Newark NJ- \$3270.19, 51302 - Veterans Information Service- \$70, ACH payments to - Acme Electric/Tool Crib of Nor Total- \$301.66, - Advanced Business Methods Total- \$490.11, - Balco Uniform Co Total- \$467.8, - Border States Electric Supply Total- \$298.9, - Butler Machinery Company Total- \$394.13, - Century Electric Inc. Total- \$143, - Charm-Tex Total- \$1767.9, - City of Manvel Total- \$70, - Cole Paper Inc. Total- \$7629.76, - Dahl Funeral Home Total- \$3500, - Dakota Fire Protection Total- \$2050, - Dennie's Delivery Inc Total- \$286.31, - Diamond Drugs, Inc. Total- \$7753.1, - Electro Watchman Inc Total- \$5136, - Express Auto Glass Total- \$530.88, - Farmers Oil Co Total- \$8136.2, - GF Fire Equipment Company Total- \$127.16, - Global Safety Network Total- \$115.32, - Gowan Construction Total- \$114893.21, - Interstate Towing & Recovery Total- \$1868.5, - Ironhide Equipment Inc Total- \$367.5, - Johnson Controls Total- \$25188.16, - Keith's Security World Total- \$70.83, - Northdale Oil Total- \$21518.61, - Northwest Tire Inc Total- \$2373.15, - Phoenix Supply Total- \$916, - Rydell Chevrolet Total- \$440.11, - Schuman Law Office Total- \$5000, - Simonson Lumber & Hardware-GF Total- \$99.03, - Spray Advantage Inc Total- \$48, - Stones Mobile Radio Inc Total- \$651.28, - Summit Food Services LLC Total- \$20539.59, - UND Forensic Pathology Total- \$63.78, - Xcel Energy - Mpls Total- \$8354.17, - Xcel Energy - Mpls Total- \$2276.66, and purchasing card transactions in the amount of \$46,298.02; employee status changes for Alexis Smart, James Beaver, Darlene Jensen, Lindsey Trotter, Andrew Davis, Rachel Egstad and Sharon Luney; overtime; August financial report and game of chance permit for Midway JR Class. Motion carried unanimously.

Colleen Morstad, Finance and Tax Director, presented the 2026 budget.

Moved by Rost, seconded by Rustad, to do a roll call vote for the approval of the 2026 budget. Roll call vote of Hagen and Rost voting aye, Rustad and Bjerke voting nay. Motion ended in a tie vote, and the 2026 budget will be tabled to a special commission meeting.

Sheriff Schneider gave the board an update on the Correctional Center.

Nick West, County Engineer, addressed the board.

Moved by Rustad, seconded by Rost, to approve and accept the bid from Scott Hulst of \$40,500 for the Gilby Shed with chair signature. Motion carried unanimously.

Moved by Rost, seconded by Rustad, to approve hiring a consultant to perform field work for structures 18-114.16.0-Hegton Twp 19/20 and 18-141-31.3-Americus Twp 2/3. Estimated cost of \$15-\$20K each. Motion carried unanimously,

Moved by Rost, seconded by Bjerke, to apply for a flex fund grant for CR17 in Thompson at an 80/20 cost split. Motion carried unanimously.

Tom Ford, County Administrator, addressed the board.

Moved by Rost, seconded by Bjerke, to recuse Commissioner Rustad from the Grand Sky Construction Company request. Motion carried with Hagen, Rost and Bjerke voting aye. Rustad was recused from the vote.

Moved by Rost, seconded by Bjerke, to approve the proposed 2025/2027 EUL Development Grant agreement with Chair's signature, contingent on States Attorney review. Carryover from 2023-2025 biennium of \$6,761,518.44 under Contract #23-25.036 and \$2,500,000 from the 2025-2027 biennium. Motion carried with Hagen, Rost and Bjerke voting aye. Rustad was recused from the vote.

Moved by Bjerke, seconded by Rost to approve Project Ultra task order 3IDIQ. Motion carried unanimously.

Moved by Rustad, seconded by Bjerke, to approve the County's Lay-Off/Reduction in Force Policy. Motion carried unanimously.

Moved by Rustad, seconded by Rost, to approve the County's Military Leave Policy. Motion carried unanimously.

Moved by Rustad, seconded by Bjerke, to approve the Chair's signature on the AE2S Juvenile Detention Center Assessment and Planning. Motion carried unanimously.

Moved by Rustad, seconded by Bjerke, to approve the Chair's signature on the MOU between the City of Grand Forks and Grand Forks County for removal of the old CAT5 cabling and installation of the new CAT6 cabling into the County Building. Motion carried unanimously.

Moved by Rustad, seconded by Rost, to adjourn. Motion carried unanimously. The meeting adjourned at 5:07pm. The next meeting will be held on October 7, 2025, at 4:00pm.

---

Kimberly Hagen, Chair  
Grand Forks County Commission

---

Colleen Morstad, County Auditor