

GRAND FORKS COUNTY COMMISSION MEETING

October 7, 2025 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Hagen, Rustad, Rost, Pic and Bjerke present.

The Pledge of Allegiance was recited.

Moved by Rustad, seconded by Rost, to approve the minutes of the September 16, 2025, County Commission meeting and the September 26, 2025, Special Commission Meeting. Motion carried unanimously.

Moved by Rost, seconded by Bjerke, to pull the employee status change from the consent agenda for Emily Goetz. Motion carried unanimously.

Moved by Rustad, seconded by Pic, to approve the application of a special event permit for an alcoholic beverage license on October 13th, 2025, for Eagles Crest Grill. Motion carried unanimously.

Moved by Rustad, seconded by Pic, to approve the application of a special event permit for an alcoholic beverage license on October 18th, 2025, for Pub 506-Hugo's Wine & Spirits. Motion carried unanimously.

Moved by Bjerke, seconded by Rustad, to approve the order of agenda. Motion carried unanimously.

Moved by Rustad, seconded by Rost, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #51303 - Rakoczy Brandon- \$902.46, 51304 - Menards- \$71.96, 51316 - Combined Insurance Co of America- \$371, 51317 - Fraternal Order of Police- \$96, 51318 - Ingenuity Rm, LLC- \$893.43, 51319 - ND F.O.P.- \$432, 51320 - Range Credit Bureau Inc- \$404.97, 51321 - Rausch Sturm LLP- \$526.5, 51322 - Rodenburg Law Firm-Fargo- \$500, 51323 - State Collection & Disbursement Unit- \$181, 51324 - TX SDU- \$150, 51325 - Wellabe Life and Health Insurance Co.- \$132, 51326 - Amundson Funeral & Cremation Service- \$10500, 51327 - Arctic Blast of Grand Forks, Inc-Fargo- \$340, 51328 - Cintas-Chicago- \$60.15, 51329 - City of Grand Forks- \$480, 51330 - Development Homes- \$108.75, 51331 - Enterprise Rent A Car- \$485.81, 51332 - Lango-PO Box 736101- \$24.87, 51333 - Louann Hagen- \$1400, 51334 - Mecham, Keith- \$600, 51335 - ND Dept of Human Services- \$14612.65, 51336 - Norman Funeral Home- \$3500, 51337 - Pride Manchester Inc- \$23412.44, 51338 - Quadiant Finance Usa, Inc- \$199.67, 51339 - USPS-POC- \$1500, 51340 - YMCA of Cass & Clay Counties- \$945, 51341 - City of Emerado (Hwy)- \$132.94, 51342 - City of Larimore (Hwy)- \$62.82, 51343 - City of Northwood (Hwy)- \$51.85, 51344 - Advanced Engineering & Environmental Ser- \$20255.8, 51345 - Altru Clinic Pharmacy- \$15.4, 51346 - Arctic Blast of Grand Forks, Inc- \$330, 51347 - At & T Mobility- \$101.44, 51348 - Ault Construction- \$57, 51349 - Blackmun, Sarah- \$15.27, 51350 - Border States Trophy & Awards- \$80, 51351 - Burggraf's Ace Hardware- \$247.71, 51352 - Calibre Press- \$507, 51353 - Cass County Sheriff- \$143, 51354 - CHS Inc - Warren- \$3738.75, 51355 - City of Grand Forks- \$12003.62, 51356 - Close Construction Company- \$8996.11, 51357 - Column Software PBC- \$136.8, 51358 - Culinex (Plexus Company)- \$3214, 51359 - Curry & Co Solutions LLC- \$3900, 51360 - D3 Cylinder Repair- \$691.99, 51361 - Dakota Supply Group- \$157.98, 51362 - Daydreams Specialties- \$228.75, 51363 - Dell Marketing LP- \$3511.04, 51364 - Diamond Cleaning Supply- \$250, 51365 - Egstad Rachel R- \$190.33, 51366 - Fastenal- \$98.75, 51367 - Fite David J- \$16.8, 51368 - Gereszek Sarah W- \$277, 51369 - GF Public Health Department- \$56354.83, 51370 - GF Welding & Machine- \$3694.67, 51371 - Gourd, Rosetta- \$25, 51372 - Gruber, Madison- \$409, 51373 - Guardian Fleet Safety LLC-

\$345.06, 51374 - Harris, Lori- \$61.16, 51375 - High Point Networks, LLC- \$12292.82, 51376 - Industrial Builders Inc- \$110000, 51377 - Information Technology Dept- \$3222, 51378 - Kennedy Colin- \$21, 51379 - Lawson Products Inc- \$168.39, 51380 - Linde Gas & Equipment Inc- \$483.52, 51381 - Lunseth Plumbing & Heating- \$1134.43, 51382 - Manvel Oil Coop- \$4528.45, 51383 - Mckesson Medical Surgical- \$155.06, 51384 - McMaster - Carr- \$229.98, 51385 - Menards- \$992.6, 51386 - Midcontinent Communications- \$3311.3, 51387 - Miller Dunwiddie- \$5655.35, 51388 - Misialek, Heather- \$14, 51389 - Morgan Printing Inc- \$220, 51390 - Motion Industries Inc- \$1165.4, 51391 - Nat'l Association of Counties- \$1463, 51392 - ND Dept of Health/Microbiology- \$224, 51393 - NDLTAP - UGPTI/NDSU- \$500, 51394 - Nodak Electric Coop- \$348, 51395 - North Central International- \$941.66, 51396 - Northern Plumbing Supply- \$58.21, 51397 - Northwood Deaconess Hlth Ctr- \$700, 51398 - O'Reilly Auto Parts- \$410.42, 51399 - Omid, Mohammad E - \$16.1, 51400 - Ottertail Power Co-Devi's Lake- \$524.13, 51401 - Polk County Sheriff- \$55, 51402 - Premium Waters, Inc- \$36.19, 51403 - Presort Plus- \$18360.92, 51404 - Pro-West & Associates Inc- \$3275, 51405 - Running Supply Inc- \$1180.87, 51406 - The Service Department- \$165, 51407 - Thur-O-Clean- \$585, 51408 - US Records Midwest- \$857.04, 51409 - Wheeler Lumber LLC- \$877, 51410 - Wride-Arnold, Nicholas- \$25, 51411 - Zavoral R J & Sons Inc.- \$993904.52, ACH payments to - Acme Electric/Tool Crib of Nor Total- \$279, - Advanced Business Methods Total- \$317.94, - Albrecht Mfg & Repair Inc. Total- \$92, - Allstate Peterbilt Total- \$17.38, - Bakke Funeral Home Total- \$3500, - Balco Uniform Co Total- \$1944, - Batteries Plus Bulbs Total- \$341.85, - Benefit Extras Inc Total- \$1264.45, - Business Essentials Total- \$180.31, - Butler Machinery Company Total- \$373.55, - C L Linfoot Company Total- \$155, - Century Electric Inc. Total- \$148, - Cole Paper Inc. Total- \$17571.69, - Community Violence Intervention Total- \$47382.56, - Construction Engineers Total- \$426136.12, - Gowan Construction Total- \$259533.29, - Grand Sky Research LLC Total- \$200907.64, - Greg's Laundry Equip Service Total- \$180, - Guardian RFID Total- \$11649, - Intellitech Corporation Total- \$7855.14, - Interstate Towing & Recovery Total- \$3497.51, - Ironhide Equipment Inc Total- \$868.2, - Johnson Controls Total- \$4331.89, - KLJ Total- \$48980.96, - Northdale Oil Total- \$761.25, - Northwest Tire Inc Total- \$144.94, - Pitney Bowes Inc Total- \$1147.87, - Ps Door Services Total- \$1064.84, - RDO Trust Account #80-5800 Total- \$1294.92, - Reliance Telephone Systems Inc Total- \$756, - Rydell Chevrolet Total- \$175.01, - Sapphire Health Total- \$622.2, - Summit Food Services LLC Total- \$5000, - Tri Steel Mfgr Company Total- \$20706.2, - Tri Steel Mfgr Company Total- \$901.22, - Tri-County Water District Total- \$59, - UND Forensic Pathology Total- \$8354.17, - US Bank National Association Total- \$1480593.75, - Valley Petroleum Equipment Inc Total- \$9392.34, - Xcel Energy - Mpls Total- \$93.54; employee status changes for Carolyn Stanislawski, Andrea Peltier, Hallie Reilly, Aimee Duncan, Cynthia McNaughton, Jennifer McCurry, Kimberly Solarski, Matt Nelson, Bobbi Davidson, Elizabeth Cote, Amie Iverson, Craig Tubbs and Dana Conley; and overtime;. Motion carried unanimously.

Moved by Rost, seconded by Pic, to approve the Intergovernmental Agreement with the US Marshals Service and GFC YAC. Motion carried unanimously.

Moved by Pic, seconded by Rost to approve the 2026 service agreements with Circle of Friends Animal Shelter, Red River Children's Advocacy Center, Greater Grand Forks Community Service and Restitution Program, Greater Grand Forks Young Professionals, Safe Kids and Community Violence and Intervention Center with the Chair's signature. Motion carried unanimously.

Moved by Rustad, seconded by Bjerke, to approve the memorandum of understanding between the ND Secretary of State's Office and Grand Forks County for the election equipment with the Chair's signature. Motion carried unanimously.

Moved by Rustad, seconded by Rost, to approve the 2025-2026 NDDOT Highway Safety Contract with the Chair's signature. Motion carried unanimously.

Moved by Rustad, seconded by Pic, to approve the 2025-2026 Vision Zero Subaward with the Chair's signature. Motion carried unanimously.

Moved by Pic, seconded by Rost to approve KLJ as the consultant for the BRJ-0018(055) structure replacement project to perform preliminary and design engineering. Motion carried unanimously.

Tom Ford, County Administrator, addressed the board.

Moved by Rost, seconded by Pic, to approve the employee status change for Emily Goetz of a grade 8, step 6. Motion carried unanimously.

An update was given on the Highway 2/County Road 5/Airport Drive Intersection. The County recommends a roundabout because of the cost and time for an interchange.

Moved by Rustad, seconded by Pic to approve applying for the Court Facilities Improvement Grant for new carpet in the Courthouse at a 25% county cost share. Motion carried unanimously.

Moved by Rustad, seconded by Pic, to approve the AE2S IT improvement plan agreement. This will be funded from the IT budget with the IT Director's signature. Motion carried unanimously.

Moved by Rustad, seconded by Rost, to approve the notice of grant award from the State of ND Emergency Services with IT Director's signature. Motion carried unanimously.

Moved by Rustad, seconded by Bjerke, to approve the proposal from Granicus to implement GovDelivery on the GF County website at no cost with the Chair's signature. Motion carried unanimously.

Moved by Bjerke, seconded by Rustad, to approve the service agreement with Tyler Technology to proceed with the migration to the cloud with the Chair's signature. Motion carried unanimously.

Tom Ford volunteered to represent Grand Forks County on the Military Impact Zone Committee.

Commissioner Rustad recused himself from the approval of the Grand Sky invoice. Moved by Rost, seconded by Pic. Motion carried with Hagen, Pic, Rost and Bjerke voting aye. Rustad was recused from the vote.

Moved by Bjerke, seconded by Rost, to approve a bill from Grand Sky Construction Company, LLC. Motion carried with Hagen, Pic, Rost and Bjerke voting aye. Rustad was recused from the vote.

Moved by Rustad, seconded by Rost, to adjourn. Motion carried unanimously. The meeting adjourned at 4:42pm. The next meeting will be held on October 21, 2025, at 4:00pm.

Kimberly Hagen, Chair
Grand Forks County Commission

Colleen Morstad, County Auditor