

GRAND FORKS COUNTY COMMISSION MEETING

November 18, 2025 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Hagen, Rustad, Rost, Pic and Bjerke present.

The Pledge of Allegiance was recited.

Moved by Rost, seconded by Rustad, to approve the minutes of the November 4, 2025, County Commission Meeting. Motion carried unanimously.

Moved by Rustad, seconded by Pic, to approve the order of the agenda. Motion carried unanimously.

Moved by Pic, seconded by Rost, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #51660 - Bell Insurance- \$17443, 51661 - GF Clerk of District Ct- \$1000, 51662 - GF Clerk of District Ct- \$1000, 51663 - GF Clerk of District Ct- \$750, 51664 - GF Clerk of District Ct- \$500, 51665 - GF Clerk of District Ct- \$2000, 51666 - GF Public Health Department- \$56354.83, 51667 - Halvorson, Evelyn I - \$408.8, 51668 - Omid, Mohammad E - \$19.04, 51669 - Ingenuity Rm, LLC- \$1463.76, 51670 - Range Credit Bureau Inc- \$404.97, 51671 - Rodenburg Law Firm-Fargo- \$500, 51672 - State Collection & Disbursement Unit- \$181, 51673 - TX SDU- \$150, 51674 - A Spectrum of Care- \$1070.16, 51675 - Aaker, Shosti- \$341.99, 51676 - Aas, Cassie- \$75, 51677 - Amundson Funeral & Cremation Service- \$7000, 51678 - Berdahl, Skyler- \$99.4, 51679 - Bergum, Jaxon- \$35, 51680 - Brekke, Madisyn- \$88.12, 51681 - Cintas-Chicago- \$60.15, 51682 - Cote, Elizabeth- \$48.3, 51683 - Daniella Steyn- \$285.62, 51684 - Desjarlais Danielle- \$37.49, 51685 - Elicia Sanders- \$38.62, 51686 - Express Employment Professionals- \$170, 51687 - Fridgen Jennifer Tufte- \$128.1, 51688 - Gill Orthodontics- \$100, 51689 - Grand Forks Housing Authority- \$1035.33, 51690 - Hart Luellen- \$120.66, 51691 - Heidi Jo Hillebrand- \$84, 51692 - Information Systems Corporation- \$5425, 51693 - Information Technology Dept- \$349.8, 51694 - Knain Jolaine- \$128.2, 51695 - Kronos- \$604.61, 51696 - Krum, Ariana- \$89.6, 51697 - Lango-PO Box 736101- \$141.09, 51698 - Myles Kami Jo- \$122.19, 51699 - ND Dept of Human Services- \$7339.09, 51700 - Norman Funeral Home- \$3500, 51701 - Pride Manchester Inc- \$23412.44, 51702 - Quadiant Finance Usa, Inc- \$896.94, 51703 - Razmyslowski, Sheila- \$49, 51704 - Reichow, Jaylyn- \$186.1, 51705 - Sandberg Jennifer- \$489.79, 51706 - Sanford- \$2523, 51707 - Solarski Kimberly- \$486, 51708 - Suedel Amy- \$58.8, 51709 - Valley Vision Clinic- \$129, 51710 - Vasquez, Kathryn C - \$50.4, 51711 - City of Northwood (Hwy)- \$50.27, 51712 - Agassiz Water Users District- \$94.56, 51713 - Alcohol Monitoring Systems, Inc.- \$1267.34, 51714 - Altru Clinic-Main- \$500, 51715 - Atlantic Diving Supply Inc- \$44960, 51716 - Bell Insurance- \$132, 51717 - Bob Barker Company- \$480.01, 51718 - Bohlman Trenching Service Inc- \$413364, 51719 - Burggraf's Ace Hardware- \$17.98, 51720 - Capfirst Equipment Finance Inc- \$36388.73, 51721 - Carlson Richard- \$7925, 51722 - CHS Inc - Warren- \$1375.6, 51723 - City of Grand Forks- \$14323.26, 51724 - City of Grand Forks-Fire Dept- \$2579.35, 51725 - City of Grand Forks-Police Dept- \$228.37, 51726 - City of Grand Forks-Water- \$385.5, 51727 - Clean Cut Maintenance- \$11425, 51728 - Column Software PBC- \$13.68, 51729 - Diamond Cleaning Supply- \$161.8, 51730 - Dunnigan, Allyse- \$103.6, 51731 - Dware Inc- \$4900, 51732 - East Central Regional Water District- \$125.93, 51733 - Ecolab Pest Elimination Div- \$517.76, 51734 - Eide Bailly LLP- \$1450, 51735 - Enterprise Fm Trust- \$31152.29, 51736 - Fastenal- \$165.6, 51737 - Fiebiger, Billie- \$2457.5, 51738 - Flat Plains Services Inc- \$58864.62, 51739 - Fleming Makayla- \$126.7, 51740 - Ford Tom- \$623.4, 51741 - Forum Communications- \$285, 51742 - GF Welding & Machine- \$1909.48, 51743 - Hammen Linda- \$200, 51744 - Huebner, Ross M & Kjersten L- \$44250, 51745 - Icon Architectural Group- \$41761.31, 51746 - Information Technology Dept- \$620.2, 51747 - Knipe, William- \$5995, 51748

- M & K Porta Potties- \$160, 51749 - Manvel Oil Coop- \$1889.28, 51750 - Marco -TX- \$641.99, 51751 - Martin Rebecca- \$60, 51752 - McMaster-Carr- \$297.51, 51753 - Menards- \$496.88, 51754 - Midcontinent Communications- \$557.99, 51755 - Motorola- \$3220.24, 51756 - ND 4-H Foundation- \$10, 51757 - ND Assoc of Counties (NDACO)- \$1515, 51758 - ND Dept of Environmental Quality- \$945, 51759 - ND Dept of Health/Microbiology- \$257, 51760 - ND Dept of Transportation- \$81772.48, 51761 - NDae4-Hyw- \$200, 51762 - NDSU Ext Serv-Dept 7030- \$263.9, 51763 - NDSU Ext-Lce Attn:Amber Fetch- \$25, 51764 - Nelco First Aid Inc- \$342.5, 51765 - Nodak Electric Coop- \$778.09, 51766 - Northern Plumbing Supply- \$2472.81, 51767 - O'Reilly Auto Parts- \$177.87, 51768 - Otis Elevator- \$2280, 51769 - Pauly Jail Building Company, Inc- \$2279, 51770 - Pine County Sheriff's Office- \$70, 51771 - Post Board- \$720, 51772 - Premium Waters, Inc- \$93.18, 51773 - Recourse Communications, Inc- \$14880, 51774 - Running Supply Inc- \$45.46, 51775 - Sheepdog Microphones- \$97.2, 51776 - Skip's Petroleum- \$5731.25, 51777 - Streichers- \$77.96, 51778 - Thief River Glass- \$3746, 51779 - Thomson West- \$2205.89, 51780 - Topcon Positioning Systems Inc- \$288, 51781 - Toshiba America Business Solutions- \$83.51, 51782 - Traill County Sheriff- \$55, 51783 - USPS-POC- \$2568.59, 51784 - Valley United Co-Op- \$5848, 51785 - Vasek Construction Inc- \$15089, 51786 - Verizon Wireless - Newark NJ- \$3416.31, 51787 - Waste Management of Wi-MN- \$801.29, 51788 - White Water Truck Wash- \$250, 51789 - Workforce Safety & Insurance- \$488.32, ACH payments to - Acme Electric/Tool Crib of Nor Total- \$40.93, - Advanced Business Methods Total- \$490.11, - All Embracing Home Care LLC Total- \$585.48, - Balco Uniform Co Total- \$394.2, - Blue360 Media Total- \$1398.93, - City of Manvel Total- \$70, - Cole Paper Inc. Total- \$8463.06, - Construction Engineers Total- \$107619.73, - Dennie's Delivery Inc Total- \$280, - Diamond Drugs, Inc. Total- \$3318.7, - Docu Shred Inc Total- \$113.8, - Global Safety Network Total- \$11.22, - Grand Sky Research LLC Total- \$167377.66, - Greater GF Community Service Total- \$1805, - Greg's Laundry Equip Service Total- \$345.17, - Interstate Towing & Recovery Total- \$305.73, - Johnson Controls Total- \$64600.52, - Keith's Security World Total- \$127.86, - Marco Technologies LLC - Pa Total- \$1048.3, - Nardini Fire Equipment Total- \$514, - Northdale Oil Total- \$631.6, - Northwest Tire Inc Total- \$429.99, - Roto Rooter Total- \$1025, - Rydell Chevrolet Total- \$257.25, - Sapphire Health Total- \$622.2, - Schuman Law Office Total- \$5000, - State Supply Co Total- \$1434.96, - Sterling Carpet One Floor&Home Total- \$1866.08, - Stones Mobile Radio Inc Total- \$651.28, - Summit Food Services LLC Total- \$21494.61, - Uline Total- \$80.29, - UND Forensic Pathology Total- \$8354.17, - Valley Petroleum Equipment Inc Total- \$785, - Valley Truck Total- \$2167.73, - Xcel Energy - Mpls Total- \$52842.4; employee status changes for Casey Krieg, Julia Matthews, Ted Anderson, Scott Lindenberger, John Ramberg, Amber Gudajtes, Karlee O'Brien, Faith Rabon, Skyler Berdahl, Tyanthony Bain, Sabrina Jackson, Kirstin French, Aubree Koering, Matthew Busse, Alix Brumitt, Abigail Ruiz, Aimee Thibert, Grace Mueller, Duranta Gordon and Faith Petersen; overtime; October financial report and bonds for check reissue. Motion carried unanimously.

Bob Cowger, Mary Kopperman and Mona Leake addressed their opposition to the Brookstone Development Project PILOT application.

Tammy Knudson, GF County Human Services Zone Director, addressed the board.

Moved by Rustad, seconded by Pic to the purchase of a 2026 Chrysler Pacifica. Motion carried unanimously.

Todd Feland, City of Grand Forks Administrator and Curtis Regan, Developer, addressed the board on the Brookstone Development Project PILOT Application.

Moved by Rost, seconded by Bjerke to not approve the Brookstone Development Project PILOT Application. Motion carried unanimously.

Bill Gerszewski, Director of Facilities, gave the board an update on the maintenance of Pod 1 at the Correctional Center.

Moved by Rustad, seconded by Pic, to approve a 2025 budget amendment of \$48,000 from the Correctional Center regular salaries to the building improvements line item to continue maintenance and repair of Pod 2. Motion carried unanimously.

Annaleise Walsh and Dawn Roller from Enterprise Fleet Management explained the Sheriff's Department lease program to the board.

The Sheriff's Department stated that it would cost \$820,000 to buy and upfit 8 vehicles.

Tom Ford, County Administrator, addressed the board.

Moved by Rost, seconded by Pic to leave the Building Closure Policy as is. Motion carried by roll call vote of Pic, Rost, Hagen and Rustad voting aye, Bjerke voting nay.

Moved by Rustad, seconded by Pic to approve a budget amendment of \$48,000 from Parking Ramp Maintenance for AE2S professional services.

Gracie Lian, Government Relations Manager, gave the board an update on the Compatible Use Program Recommendation.

Moved by Rustad, seconded by Pic, to approve entering negotiations with Matrix Design Group Inc. to be the consultant for the compatible use study. This would be at no cost to the County, only in kind with federal matching. Motion carried unanimously.

Mr. Ford updated the board on the capital improvement process. Mr. Ford, Mr. Gerszewski and Ms. Morstad will review the requests, meet with departments to prioritize and make recommendations to the Public Safety and Infrastructure Committee in February.

Moved by Rustad, seconded by Rost, to adjourn. Motion carried unanimously. The meeting adjourned at 5:50pm. The next meeting will be held on December 2, 2025, at 4:00pm.

Kimberly Hagen, Chair
Grand Forks County Commission

Colleen Morstad, County Auditor