

GRAND FORKS COUNTY COMMISSION MEETING

December 2, 2025 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Hagen, Rustad, Rost, Pic and Bjerke present.

The Pledge of Allegiance was recited.

Moved by Rustad, seconded by Pic to nominate Commissioner Hagen to serve as Chair from December 2025-November 2026. Motion carried unanimously.

Moved by Rost, seconded by Pic to nominate Commissioner Rustad to serve as Vice Chair from December 2025-November 2026. Motion carried unanimously.

Moved by Rost, seconded by Rustad, to approve the minutes of the November 18, 2025, County Commission Meeting. Motion carried unanimously.

Moved by Bjerke, seconded by Rustad, to approve the order of the agenda. Motion carried unanimously.

Moved by Bjerke, seconded by Rustad, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check # 51833 - Combined Insurance Co of America- \$371, 51834 - Fraternal Order of Police- \$102, 51835 - Infoarmor, Inc- \$272.7, 51836 - Ingenuity Rm, LLC- \$1463.76, 51837 - ND F.O.P.- \$483, 51838 - Range Credit Bureau Inc- \$404.97, 51839 - Rodenburg Law Firm-Fargo- \$500, 51840 - State Collection & Disbursement Unit- \$181, 51841 - TX SDU- \$150, 51842 - Wellabe Life and Health Insurance Co.- \$132, 51843 - Amundson Funeral & Cremation Service- \$3500, 51844 - Development Homes- \$145, 51845 - Enterprise Rent A Car- \$973.08, 51846 - Laboratory Corporation of America Holdin- \$152, 51847 - Lango-PO Box 736101- \$60.55, 51848 - Marco Technologies LLC- \$1851.96, 51849 - ND Child Support- \$141.66, 51850 - Nelson Auto Center-Fleet Dept- \$43655, 51851 - Norman Funeral Home- \$3500, 51852 - Verizon Wireless - Newark NJ- \$2010.06, 51853 - City of Emerado (Hwy)- \$132.94, 51854 - City of Larimore (Hwy)- \$63.34, 51855 - Aaker-Bonham Pam- \$500, 51856 - Acoustical Solutions- \$2766.28, 51857 - Altru Health System 13780- \$645, 51858 - Altru Hospital Pharmacy- \$110.56, 51859 - Arctic Blast of Grand Forks, Inc- \$245, 51860 - Auto Glass & Aftermarket- \$75, 51861 - Bell Insurance- \$5106, 51862 - Bert's Truck Equipment Inc.- \$1432.22, 51863 - Bob Barker Company- \$1788.34, 51864 - Burggraf's Ace Hardware- \$25.99, 51865 - Canon Financial Services- \$39.29, 51866 - CHS Inc - Warren- \$2819.98, 51867 - City of East Grand Forks- \$768.56, 51868 - City of Grand Forks-Water- \$9238.94, 51869 - Curry & Co Solutions LLC- \$10063.37, 51870 - Dell Marketing LP- \$9558.48, 51871 - Diamond Cleaning Supply- \$169.5, 51872 - Fremont County Sheriff's Office- \$55.69, 51873 - GF Cnty Treasurer- \$1799.4, 51874 - GF Welding & Machine- \$14.4, 51875 - Guardian Fleet Safety LLC- \$1758.45, 51876 - Huot Rod- \$150, 51877 - Information Systems Corporation- \$25345, 51878 - Information Technology Dept- \$3402.9, 51879 - Knudson, Tami- \$14, 51880 - Lee Excavating & Construction- \$2100, 51881 - Linde Gas & Equipment Inc- \$151.31, 51882 - Manvel Oil Coop- \$12301.74, 51883 - Marco Technologies LLC- \$275.77, 51884 - Mattison Carmell- \$115, 51885 - Mckesson Medical Surgical- \$132.28, 51886 - Medipurpose Inc.- \$320, 51887 - Menards- \$316.34, 51888 - Midcontinent Communications- \$2843.23, 51889 - Miller Dunwiddie- \$1300, 51890 - ND Assoc of Counties (NDACO)- \$34209, 51891 - ND County Commissioners Assoc- \$1725, 51892 - ND Dept of Health/Microbiology- \$154, 51893 - ND Dept of Transportation- \$60936.06, 51894 - ND One Call Inc- \$3, 51895 - ND Sheriff's & Deputies Assoc- \$1175, 51896 - Nelson Auto-Grand Forks- \$205.84, 51897 - O'Reilly Auto Parts- \$587.83, 51898 - O'Reilly Auto Parts-EGF MN- \$85.48, 51899 - Ottertail Power Co-Devils Lake- \$622.34, 51900 - Pagel Hager

Attorneys At Law- \$15, 51901 - Pomp's Tire Service Inc.- \$1050.76, 51902 - Provantage LLC- \$5795, 51903 - Quality Inn-Bismarck- \$110, 51904 - RBB Electric Inc- \$3500, 51905 - Reliance Telephone Systems Inc- \$37732.2, 51906 - Roy Hydraulics- \$8.9, 51907 - Running Supply Inc- \$462.13, 51908 - Schmitz Inc- \$3738, 51909 - Sealtech, Inc- \$144142.75, 51910 - Skip's Petroleum- \$3054.25, 51911 - State Board of Law Examiners- \$377.82, 51912 - State Board of Law Examiners- \$348.1, 51913 - State Board of Law Examiners- \$377.82, 51914 - State Board of Law Examiners- \$348.1, 51915 - State Board of Law Examiners- \$348.1, 51916 - State Board of Law Examiners- \$348.1, 51917 - State Board of Law Examiners- \$323.06, 51918 - State Board of Law Examiners- \$348.1, 51919 - State Board of Law Examiners- \$377.82, 51920 - State Board of Law Examiners- \$377.82, 51921 - State Board of Law Examiners- \$377.82, 51922 - State Board of Law Examiners- \$377.82, 51923 - Stauss, Jacob M - \$150, 51924 - Streichers- \$226.68, 51925 - The Chamber of GF/EGF- \$500, 51926 - The Service Department- \$9980, 51927 - Thur-O-Clean- \$585, 51928 - Titan Machinery-Northwood- \$17.98, 51929 - Ward County Sheriff- \$825, 51930 - Whaley, Shane Douglas- \$7537.21, 51931 - Zavoral R J & Sons Inc.- \$99883.82, ACH payments to - Acme Electric/Tool Crib of Nor Total- \$68.99, - Advanced Business Methods Total- \$724.66, - Albrecht Mfg & Repair Inc. Total- \$202, - Border States Electric Supply Total- \$355.74, - Business Essentials Total- \$548.3, - Butler Machinery Company Total- \$1973.14, - Cole Paper Inc. Total- \$4910.52, - Community Violence Intervention Total- \$2179.09, - Dahl Funeral Home Total- \$3500, - Dakota Fire Protection Total- \$715, - Diamond Medical Supply Total- \$456.5, - Docu Shred Inc Total- \$167.61, - Express Auto Glass Total- \$1025.9, - Gowan Construction Total- \$269354.87, - Grainger Total- \$150.52, - Grand Sky Research LLC Total- \$1326139.34, - Graybar-Grand Forks Total- \$34.11, - Interstate Towing & Recovery Total- \$1433.01, - Ironhide Equipment Inc Total- \$298.68, - Johnson Controls Total- \$195344.5, - Keith's Security World Total- \$60, - KLJ Total- \$96663.91, - Land of Hope LLC Total- \$1401.11, - Northwest Tire Inc Total- \$1693.04, - RDO Trust Account #80-5800 Total- \$2977.23, - Rydell Chevrolet Total- \$806.54, - Summit Food Services LLC Total- \$21252.23, and purchasing card transactions in the amount of \$71,825.40; employee status changes for Kaden Nelson, Elida Alvarez and Fayziev Javokhir; overtime; County Deeds on parcel numbers 15-4001-00004-002, 15-4001-000005-000, 16-2501-00001-000, 44-1206-00213-000, 44-1206-00327-000 and 46-0001-00323-000; and bonds for check reissue. Motion carried unanimously.

Bob Cowger, Mary Koponen, Jodi Carlson and Mona Leake addressed their opposition to the Brookstone Development Project PILOT application. Lisa Johnson was in favor of the PILOT application.

Tom Ford, County Administrator, Lisa Rotvold and Dawn Mandt, Red River Regional Council and Brandon Bochenski, GF City Mayor, addressed the board on the need for housing.

Moved by Rost, seconded by Pic, to approve the Brookstone Development Project PILOT Application. Motion passed with a roll call vote of Rost, Pic and Hagen voting aye, Rustad and Bjerke voting nay.

Nick West, County Engineer, addressed the board.

Moved by Rustad, seconded by Rost, to approve the ND Department of Transportation Maintenance Certification with the Chair, State's Attorney and Auditor's signatures. Motion carried unanimously.

Tom Ford, County Administrator, addressed the board.

Moved by Pic, seconded by Rustad, to approve the final change order for the SCBD Ramp 2024 Rehab with Chair's signature. The original contract was \$3,013,852 and the final contract price is \$2,614,507. Motion carried unanimously.

Moved by Bjerke, seconded by Rustad, to approve the Parking Ramp Professional Services Agreement Amendment with Chair's signature. Motion carried unanimously.

Haley Wamstad, States Attorney, addressed the board.

Moved by Rustad, seconded by Pic, to approve the updated job descriptions for Support Staff Supervisor, Grade 14, and Administrative Supervisor, Grade 14. This will be a shuffling of duties and cross training and is within the States Attorney's budget. Motion carried unanimously.

Moved by Bjerke, seconded by Pic, to approve the License Agreement for Lease & Maintenance of Public Property with 4G Farms LLP, effective January 1, 2026, to December 31, 2030, with Chair and Auditor's signature. The consideration of this lease/license is \$100 per annum on parcel number 37-1401-00002-002. Motion carried unanimously.

Moved by Rost, seconded by Bjerke, to deny the request from the Employee's Association to close December 26, 2025. Motion carried unanimously.

Moved by Rustad, seconded by Bjerke, to adjourn. Motion carried unanimously. The meeting adjourned at 5:15pm. The next meeting will be held on December 16, 2025, at 4:00pm.

Kimberly Hagen, Chair
Grand Forks County Commission

Colleen Morstad, County Auditor